



# JOB POSTING

24-16

**POSITION:** Nurse Manager, Permanent Full-Time

**CLOSING DATE:** July 15, 2024

**DATE AVAILABLE:** ASAP

**SHIFT:** Monday – Friday, 8 am – 4pm

**SALARY:** Non-union. To be discussed. Relocation assistance is available as well a comprehensive benefits package and the possibility for interim housing.

**QUALIFICATIONS:**

1. Bachelor of Science in Nursing.
2. Current registration or eligible for registration with the College of Nurses of Ontario.
3. Experience in management or leadership roles.

**POSITION RESPONSIBILITIES:**

1. Provide overall direction to the Nursing Department in collaboration with the CNE.
2. Assign patient care and plan the work of the Nursing Team and assist with evaluation and revision of care plans to meet patients' changing needs.
3. Collaborate with other departments, medical staff, and community partners to identify and resolve problems related to operations of the Nursing Department and patient care.
4. Mentor and support the Nursing Team in their nursing practice.
5. Monitor the schedule, schedule staff accordingly; approve/deny requests for time off in accordance with the Collective Agreement and exigencies of patient care.
6. Provide administrative stand-by support on a rotational schedule with other members of the Leadership Team.
7. Maintain the spirit of the Collective Agreement while preserving the interests of the organization.
8. Ensure staff time is utilized professionally and authorize overtime when required.
9. Facilitate the flow of information between team members, patients, and physicians.
10. Ensure patient discharge is coordinated with appropriate agencies involved in the continuum of care.
11. Follow up on incidents, unusual occurrences, and errors to ensure they are reported.
12. Conduct patient rounds daily, multidisciplinary rounds weekly, and payroll weekly.
13. Ensure patient care is provided in accordance with the CNO standards of practice for registered nurses while maintaining the organization's mission, vision, and values in the Nursing Department.

*Red Lake Margaret Cochenour Memorial Hospital is committed to employment equity. Upon request, accommodation for disabilities can be provided in the hiring process to applicants who meet the required qualifications outlined in the job description.*

Those interested in the position are requested to apply in writing to:

Simranpreet Kaur, Human Resources Manager  
[jobs@redlakehospital.ca](mailto:jobs@redlakehospital.ca)