

VACANCY: Director of Community Counselling & Addictions Services

- Position:** Permanent, Full-Time. *This is an on-site position. Relocation assistance is available, as well as interim housing to help facilitate a smooth transition*
- Start Date:** ASAP
- Hours:** 35 hours per week, Monday to Friday
- Compensation:** \$95k to 103k. + comprehensive benefits package including HOOPP pension, disability insurance, health / dental; four weeks of vacation to start + 5 paid personal days/ interim housing.

Summary:

Reporting to Chief Executive Officer of RLMCMH, Director of Community Counselling & Addictions Services will manage the personnel and programs operated by Community Counselling & Addiction Services. Community Counselling and Addiction Services is comprised of Mental Health, Substance Abuse, Problem Gambling, MH Case Management, MH Supportive housing, Rent Supplement, Addictions Outreach, Problem Gambling C&T, Day time crisis, After hours crisis, and Residential Safe Beds Programs . The mandates of the Mental Health, and Case Management involve the provision of community-based mental health services including crisis intervention (all ages), and psychotherapy to adults (18+) with mental health issues. The mandates of the Substance Abuse and Problem Gambling programs include the assessment and community-based counselling of persons twelve years of age and older with alcohol or other drug problems and/or gambling difficulties. Director of Community Counselling & Addictions Services is a part of senior leadership team of RLMCMH.

Qualifications:

- A clinical degree in the counselling field, preferably at the Master's Level (e.g. MSW, MA in psychology);
- Clinical counselling experience in the fields of mental health and addictions;
- Management experience in a related field;
- Must be registered in a good standing with an appropriate professional college or regulatory body
- Knowledge of Trauma Informed Therapy and EMDR is an asset. Knowledge of Mental Health Act

Position Responsibilities:

- Develop, manage and monitor clinical services in accordance with: Accepted clinical practice in the fields of mental health and addictions services; Program mandates; Individual and community needs; Available resources
- Maintain up-to-date knowledge of relevant legislation and Best Practices, establishing and amending internal policies and procedures as indicated;
- Evaluate the quality and quantity of the services through workload measurement, statistics, Continuous Quality Improvement analyses, etc.;
- Prepare and manage annual program budgets in consultation with Chief Executive Officer and finance department
- Collect and forward statistical, demographic, and financial data as required by funding sources;
- Prepare annual program reports for submission to Ontario Health, collecting and organizing the data required;

- Provide program information and education specific to mental health and addictions issues to the RLMCMH Board of Directors and Employment Program Advisory Committee;
- Establish and maintain working relationships with community health, welfare, and social agencies, establishing protocols and promoting the accessibility of the services;
- Participate in ad hoc and standing local, district, and regional committees specific to program mandates;
- Fulfill managerial responsibilities as dictated by the Occupational Health and Safety Act;
- Facilitate the scheduling, recruitment and orientation of the staff, supervise all s, employees and contract personnel
- Provide direct clinical services as detailed in the position of Mental Health and Addictions Therapist to the extent that management responsibilities are not compromised
- Facilitate the schedule for after hours mobile crisis
- Coordinate with OPP and other partners, staying up to date with OHT initiatives and coordinate with them in order to understand and support initiatives
- Provide Clinical supervision to all CCAS program staff
- Occasional travel to Ear Falls

Please submit CV and cover letter to Simranpreet Kaur at jobs@redlakehospital.ca