



Red Lake Margaret Cochenour  
MEMORIAL HOSPITAL

Our Vision: *Working together towards excellence in Northern Healthcare.*

Our Mission: *Compassionate, quality care - every patient, every time.*

Our Values: *Keeping Our Word, Working Together, Being Inclusive, Speaking Up For Our Patients and Community.*

*We acknowledge that our foundation and the spaces in which we live and maintain are on the lands of the Anishinaapek of Red Lake; the traditional lands of Lac Seul/ and Wabauskang First Nations and Treaty 3 Territory. As we are all Treaty people, we will continue to cherish the reciprocity of all our relationships on these sacred Lands and Waters.*

## **JOB POSTING: Case Manager, Community Counselling & Addiction Services**

**Position:** Permanent, Full-Time (35 hours per week). This is an on-site position.

**Start Date:** As soon as possible.

**Salary/Compensation:** Starting at \$39.07 to \$43.85 per hour. Comprehensive benefits package including HOOPP pension, disability insurance, health/dental. Four weeks of vacation to start + 5 paid personal days. Up to \$7500 in relocation assistance is available for this position. Interim housing is available to help facilitate a smooth transition.

### **Summary.:**

Community Counselling and Addiction Services (CCAS) is a community-based, non-profit organization that is sponsored by the Red Lake Margaret Cochenour Memorial Hospital and funded by Ontario Health North and the Government of Ontario. The Case Manager provides support to individuals 18 years and older, who have been diagnosed with a serious, persistent mental illness such as Schizophrenia, Mood Disorders, Personality Disorders, Anxiety, Depression, Trauma and Concurrent Disorders involving Substance Abuse.

### **Position Responsibilities:**

- Conduct individual bio-psycho-social assessments, and develop along with the client, a personalized treatment plan.
- Collaborate with other healthcare professionals, such as Psychiatrists, Social Workers, Dieticians, Nurse Practitioners, and Physicians, to coordinate a comprehensive care plan for clients.
- Conduct regular follow-up, either in office or home visits. Providing client transportation as necessary.
- Provide crisis intervention and support to clients experiencing acute mental health crises.
- Assist clients in navigating legal services, including Legal Aid applications, probation, and police.
- Participate in clinical team meetings to review client cases.
- Educate clients on mental health disorders, coping strategies, and self-care techniques to promote mental well-being.
- Provide support and guidance to clients' families and loved ones to help them understand and cope with their loved one's mental health.
- Advocate for clients' rights and access to mental health resources within the community.
- Maintain accurate and confidential client records, including progress notes, psychosocial assessments, and discharge planning.
- Conduct community education sessions and workshops.

**Required Qualifications:**

- Undergraduate degree in human services (BA), social work (BSW) or nursing background.
- Must be registered in good standing with an appropriate professional college or regulatory body.
- Familiar with psychotropic medications, best practices in mental health counselling and mental health assessment tools.
- Excellent communication, active listening skills, and rapport building with the client.
- Cultural competence and sensitivity to work with clients from diverse backgrounds and experiences.
- Proficiency in using counselling techniques and interventions such as CBT, DBT, LEAP, ACT.
- Ability to assist clients in completing applications such as Ontario Works, Ontario Disability Services Program, Developmental Services Ontario.
- Commitment to ongoing professional development and self-reflection to enhance your professional practice.
- Knowledge of the Ontario Mental Health Act.
- Strong problem-solving skills and the ability to make sound decisions in complex situations.
- Ability to manage multiple priorities and meet deadlines.
- Strong organizational skills to manage a caseload, documentation, and treatment plans effectively.
- Excellent oral and written communication and interpersonal skills.
- Strong computer literacy, including proficiency in Microsoft Office applications.
- A valid drivers license, and access to vehicle is necessary.
- Pass a satisfactory Criminal Records Check

*Red Lake Margaret Cochenour Memorial Hospital is committed to employment equity. Upon request, accommodation for disabilities can be provided in the hiring process to applicants who meet the required qualifications outlined in the job description.*

**Please submit cover letter and resume to Simranpreet Kaur (Human Resources Manager) at [jobs@redlakehospital.ca](mailto:jobs@redlakehospital.ca)**