



# RED LAKE MARGARET COCHENOUR MEMORIAL HOSPITAL

## -STATEMENT OF POLICY AND PROCEDURE-

<b>SUBJECT: Meetings without Management</b>		<b>DOC. ID#: BG-MTG-01</b>
<b>MANUAL: BOARD OF DIRECTORS</b>		<b>Original Date: May-11</b>
<b>CATEGORY: MEETINGS</b>		<b>Last Revision Date: See electronic copy</b>
<b>DEVELOPED BY: CEO</b>	<b>APPROVED BY: BOARD CHAIR</b>	<b>Next Revision Date: See electronic copy</b>
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### 1. PURPOSE:

To ensure the Board exercises independent oversight of management and to provide an opportunity to assess Board processes, particularly the quality of material and information provided by management. A meeting without management is also an opportunity for the Board Chair to discuss areas where the performance of Directors could be strengthened and to build relationships of confidence and cohesion among Board members.

### 2. PROCEDURE:

- The Directors shall meet without management from time to time, as determined by the Chair.
- Such meetings shall not be considered meetings of the Board but rather will be information meetings only.
- The Chair shall immediately communicate with the CEO any relevant matters raised during the meeting.
- Discussion items will not include CEO compensation, CEO Goals and Objectives and/or CEO Performance Evaluation.

### PARTICIPANTS:

Voting Directors only

### AMENDMENT:

The policy may be amended by the Board

## APPENDIX 1

## MEETING OF THE BOARD WITHOUT MANAGEMENT

### Questions for the Board:

Date: \_\_\_\_\_

Did Management provide the information/background you needed to understand the agenda item?

Did Management explain the problems and options clearly so you understood the issues and could make decisions?

Were your questions answered?

Was any information/presentation redundant, unnecessary or too long?

Were all of the Directors prepared for the meeting?

Did all of the Directors contribute to the meeting?