



RED LAKE MARGARET COCHENOUR MEMORIAL HOSPITAL

-STATEMENT OF POLICY AND PROCEDURE-

SUBJECT: Board Representation		DOC. ID#: BG-DIR-11
MANUAL: BOARD OF DIRECTORS		Original Date: Jan-99
CATEGORY: DIRECTORS		Last Revision Date: See electronic version
DEVELOPED BY: CEO	APPROVED BY: BOARD CHAIR	Next Revision Date: See electronic version
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1. PURPOSE:

It is important that the Board of Directors has representation at various meetings, conferences, and on Committees that deal with issues affecting the Hospital and health care. The Board Chair is responsible for representing the Board within the organization and representing the organization to its stakeholders. A Director may represent the Board and the Hospital in the community when asked to do so by the Board Chair.

2. POLICY:

The Chair of the Board will authorize individual Directors to attend meetings or conferences, or to sit on Committees as a representative of the Board and the Hospital. When representing the Board and the Hospital, Directors shall act in accordance with policy BG-DIR-03: Code of Conduct.

3. PROCESS:

In determining the need for a Director to represent the Hospital, the Board will consider:

- Relevance to the Hospital's Mission, Vision, and Values and Strategic Plan;
- The importance of the issue/matter;
- The direct or indirect effect on the Hospital and community;
- Our role within the region and province;
- Requests and invitations from Ontario Health or applicable governing body;
- The Hospital's Ontario Health Team (OHT), if applicable.

In choosing the representative, the Board will consider:

- Availability
- Interest
- Distribution of duties and responsibilities

The Hospital will pay travel and other expenses related to Directors attending meetings or conferences as Board representatives as outlined in policy BG-FIN-02: Travel, Meal, and Hospitality Expenses.

In matters of urgency, the Chair and/or Vice-Chair will provide authorization and report to the Board at their next meeting.